

Miscellaneous

Bulletin Boards

The Noble County Public Library (Library) maintains a limited number of bulletin boards and distribution areas to promote community activities and initiatives. Bulletin boards and distribution areas will be monitored to ensure outdated or tattered items are removed. The library is not responsible for the return of any items posted and reserves the right to remove any material. Items displayed should be letter size or smaller.

Displays

Library displays will highlight materials or programs available at our libraries. Displays will support our mission to provide education, entertainment, and service to all individuals in our communities without bias. Only Library initiated displays will be allowed on Library property.

Petitioning and Solicitation

Petitioning is not permitted on Library property. Solicitation (Selling of merchandise) that is not sponsored by the Library, the Friends of the Library, or the Noble County Genealogy Society is only authorized as part of an approved meeting space reservation and must be contained to the space reserved.

Stolen/Lost Articles

The Library is not responsible for stolen or lost articles. Patrons are encouraged to notify the police if appropriate. Unattended or unclaimed articles should be turned in at the circulation desk. If an article can be identified, every effort will be made to contact the owner to notify them that the item is at the Library. Unclaimed items are kept for six months. After that time, the item becomes property of the Library to be used or disposed of as appropriate.

Phones

The use of cell phones in the Library can often prove disruptive to other patrons. Therefore, the following restrictions apply to the use of cell phones inside the Library. Whenever possible, people using the Library should turn off their cell phones or put them on silent mode before entering the building. People making or receiving calls should use the foyers or outside areas. Library staff may require that people engaged in phone conversations move to the designated areas. Refusal to comply may result in expulsion from the Library.

Incoming Patron calls: To preserve the safety and privacy of our patrons of all ages, Library staff will not call patrons to the phone for incoming phone calls for any reason. Library staff may not disclose to a caller whether an individual is or is not located within the library. In the event of an emergency, Library staff will take a name and phone number of the person making the incoming call and if the patron is found to be on library premises, he or she will be allowed to call that person back.